

Meeting Minutes  
Essex Conservation Commission  
November 6, 2007; 7:30 pm  
T.O.H.P. Burnham Public Library

Commissioners

Present: Wallace Bruce, Chairman  
Philip Caponigro, Elisabeth Frye, Stephan Gersh, James Rynkowski,  
Shirley Singleton

Absent: Robert Brophy

Quorum: Yes

Clerk: Deborah Cunningham

Appointments:

- Peter Van Wyck discussed a change to the plans for **Lot 4 – Low Land Farms** for the exact location of the homes to be located on Lot 4. The locations had changed from the original plans approved by the Commission. The Commission advised that they could not approve the changes without a revised plan. Mr. Van Wyck will provide the Commission with a revised plan showing the exact position of the foundations for the 3 homes to be built on this site. S. Singleton advised that she would not sign the Order of Conditions until Mr. Van Wyck had provided the necessary plans. It was decided that Mr. Van Wyck will be provided with a copy of the OOC once that plan has been reviewed by the Commission.
- Paul Goodwin and Scott Dewitt of the DPW attended the meeting at the request of the Commission to discuss the project to build a basketball court and tennis courts behind Town Hall. The Commission advised that they were very much in favor of the project to build the tennis/basketball court. However, they asked that the plan be reviewed to determine if the tennis courts could be moved to eliminate the taking of a portion of the bank. The Commission discussed whether a Request for Determination of Applicability or a Notice of Intent should be filed. It was determined that an NOI should be filed.
- Bob Griffen of Griffen Engineering attended to discuss the paving of the driveway at **Patriot's Landing** instead of gravel as shown on plan approved by Commission. The Commission approved the change from gravel to pavement and will provide written notification to the applicant.

Public Hearings:

A hearing was opened at 7:45 pm on an Abbreviated Notice of Intent submitted by Edward Marchetti for the installation of a stonewall at **20 Ralston Drive**. Mr. Marchetti was asked to provide abutter notification proof. Mr. Marchetti advised that he had not notified the abutters. The Commission also reviewed comments which had been received from the DEP regarding this project. The Commission voted to reschedule the hearing until proof of notification to abutters has been received and the comments from the DEP have been addressed.

The Clerk advised the Commission that Bob Griffen of Griffen Engineering has requested a continuation on the hearing for the projectr at **60 John Wise Avenue** pending resolution of issues before the Planning Board.

Business:

The Commission discussed the withdrawal of a Notice of Intent for Lot **7 of Low Land Farms**. They requested that the Clerk prepare a letter of withdrawal for Mr. Van Wyck's signature.

The Commission reviewed and approved the payroll and expense reports as submitted by the Clerk.

A motion to close the meeting was made by E. Frye, seconded by S. Singleton and passed by unanimous consent.

Prepared by: \_\_\_\_\_  
Deborah Cunningham  
Administrative Clerk

Attest: \_\_\_\_\_  
Wallace Bruce, Chairman